

Privacy Notice

British Council will use the information that you are providing in connection with processing your application. The legal basis for processing your information is agreement with our terms and conditions of application.

We may need to pass this information on to the relevant examinig body.

British Council complies with data protection law in the UK and laws in other countries that meet internationally accepted standards. You have the right to ask for a copy of the information we hold on you and the right to ask us to correct any inaccuracies in that information. If you have concerns about how we have used your personal information, you also have the right to complain to a privacy regulator. For detailed information, please refer to the privacy section of our website, www.britishcouncil.org/privacy or contact your local British Council office. We will keep your information for a period of 7 years from the time of collection.

Disclaimer: Please note that your request is subject to approval and a processing fee which is non-refundable.

Requests will be confirmed within 7 working days from the requested date

Candidate Signature		Date	
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Official Use Only

Receipt Number	
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CSO Signature		Date	
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Additional Information

Back Office Use Only

EEO Signature		Date	
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