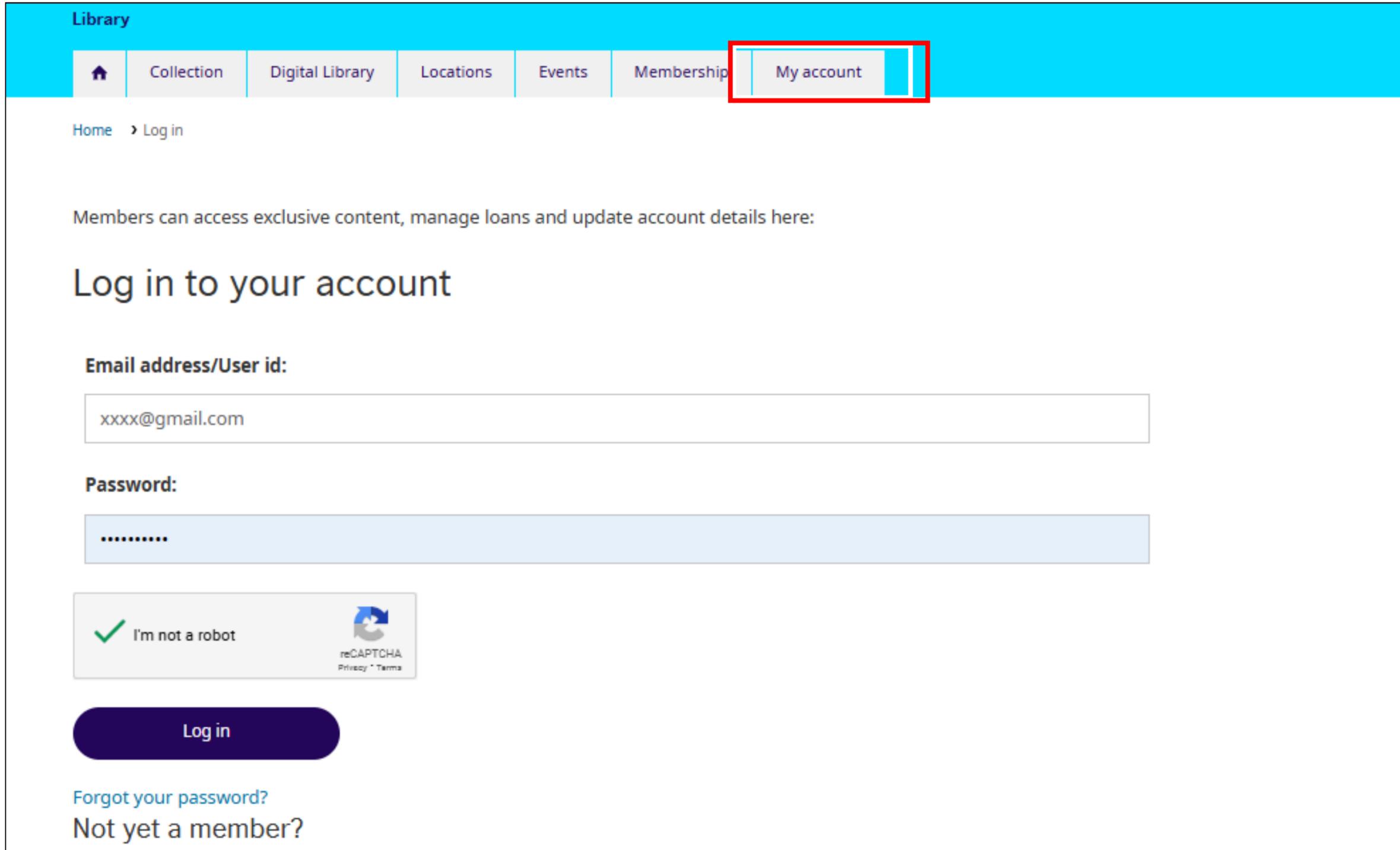


# How to Renew Books Online

**Members can easily extend their return date through online portal.  
Extensions are possible only once.**

## Step 1 - Go to my account (<https://library.britishcouncil.lk>)



Library

Home > Log in

Members can access exclusive content, manage loans and update account details here:

### Log in to your account

**Email address/User id:**

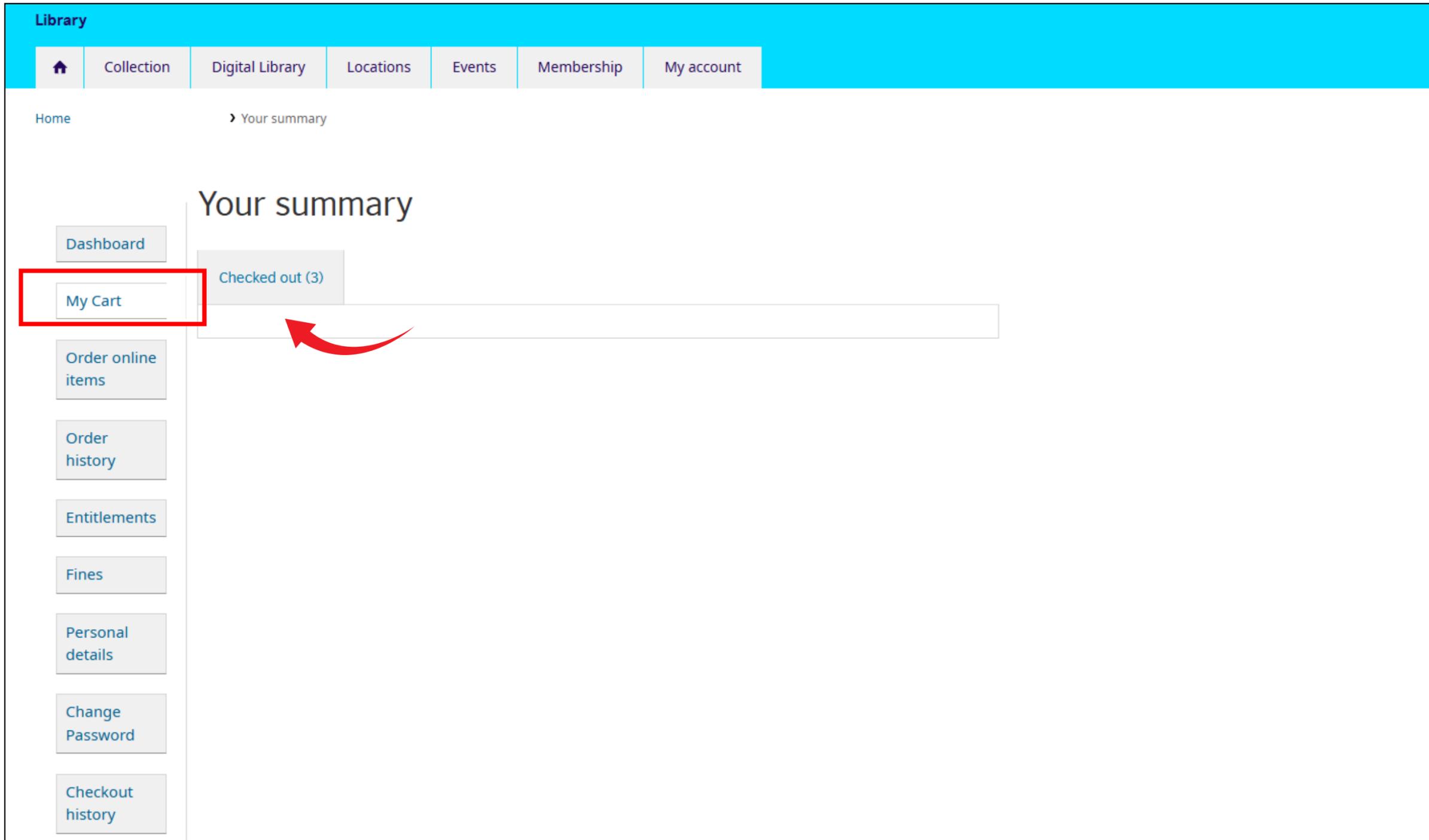
**Password:**

I'm not a robot  reCAPTCHA  
Privacy \* Terms

[Log in](#)

[Forgot your password?](#)  
[Not yet a member?](#)

## Step 2 - Go to "my cart" and select check out



The screenshot displays the 'Library' website interface. At the top, a blue navigation bar contains the word 'Library' and a series of menu items: Home, Collection, Digital Library, Locations, Events, Membership, and My account. Below this, a breadcrumb trail shows 'Home' followed by 'Your summary'. The main content area is titled 'Your summary' and features a vertical sidebar on the left with buttons for Dashboard, My Cart, Order online items, Order history, Entitlements, Fines, Personal details, Change Password, and Checkout history. The 'My Cart' button is highlighted with a red rectangular box. A red curved arrow points from the 'My Cart' button to the 'Checked out (3)' button, which is located to the right of the sidebar.

## Step 3 -

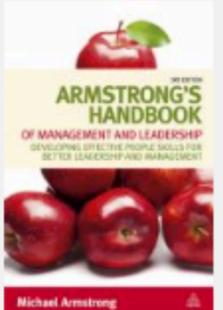
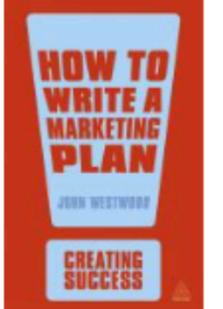
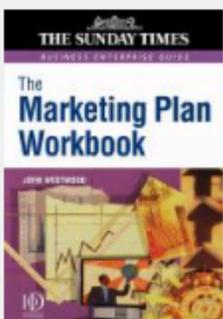
Members can easily extend their return date once through the online portal.

- Dashboard
- My Cart
- Order online items
- Order history
- Entitlements
- Fines
- Personal details
- Change Password
- Checkout history
- Purchase suggestions
- Messaging
- Logout

### Your summary

Checked out (3)

3 Item(s) checked out

	Title	Author	Due	Call number	Renew	Fines
	<b>Armstrong's Handbook of Management and Leadership</b> Average rating: 0.0 (0 votes)	Armstrong, Michael	10/04/2025	658.4092/ARM	<input type="checkbox"/> Not renewable	No
	<b>How to Write a Marketing Plan</b> Average rating: 0.0 (0 votes)	Westwood, John	10/04/2025	658.802/WES	<input type="checkbox"/> <b>Renew</b> ( 1 of 1 renewals remaining )	No
	<b>Marketing plan workbook</b> Average rating: 0.0 (0 votes)		10/04/2025	658.802/WES WES	<input type="checkbox"/> <b>Renew</b> ( 1 of 1 renewals remaining )	No

Renew selected

Renew all