# How to book "English Course Consultation for Adults (Age – 18+)"

**Step 1** – Visit <u>https://bit.ly/3CG9vAJ</u> or Scan below QR Code.



#### Step 2 – Choose Mode:

- In Person Face to Face
  - o Colombo / Kandy / Jaffna
- Phone Telephone

Adult Consultation			
Adult In Person Consultation (Age 18+) - Colombo	>	Location	+
Adult In Person Consultation (Age 18+) - Jaffna	>	Delivery Mode	+
Adult In Person Consultation (Age 18+) - Kandy	>		
Adult Phone Consultation (Age 18+)	>		

# Step 3 – Choose Date & Time.

#### **E.g.,** 1 Feb at 09.00 – 09.30.

Adult Phone Consu	Itatio	n (Ag	ge 18	+)				Saturd	ay, 1 February 2025
Adult Phone Consultaiton									O 09:00 - 09:30
Please use the calendar to book your free consultation.	February 2025							0	O 09:30 - 10:00
We will call you for Telephone Consultation.	Mon	Tue	Wed	Thu	Fri	Sat	Sun		
						1	2		𝔍 10:00 − 10:30
	3	4	5	6	7	8	9		
Complete Online Level Check	10	11	12	13	14	15	16	0	O 10:30 - 11:00
before our call.	17	18	19	20	21	22	23		
Adult Phone Consultaiton	24	25	26	27	28				Q 11:00 11:20
👮 Online									9 11.00 - 11.30

#### Click "Book for 1 Feb 2025".

Book for 1 Feb 2025

Step 4 – Click "Create account".

count						
Check out	Account	Review order	$\geq$	Confirm	$\geq$	Booked
C	Create a new acc	count				
		Create account				

Note: If you already have an account, log in using Student Number & Password.

**Step 5** – Fill your details.

Create account	*Date of birth
	Day Choose month
Check out Account Review order Confirm	Booked *Language
*Mandatory Fields	English 🗘
Please enter all information in the Roman alphabet except for those fields which are marked for local language.	Your contact details
Create an account	*Mobile number
* Your email	Preferred communication channel
*Confirm email address	E-Mail
About you	O SMS O Phone
*First / given names (including middle names)	Country / territory of residence     Sri Lanka     €
*Surname / family name	*Town / City

## Click "Create account".



Step 6 – Check your details.

eck out			
Check out Account	Review order	Confirm	Booked
About you	Your co	ntact details	
±	Colombo	o 03	
2	(+94)		
dult Phone Consultaiton			
/02/2025, 09:00			

## Accept "Terms & Conditions" and Click "Book now".



## **Step 7** – Booking is completed.

Check out	$\geq$	Account	$\geq$	Review order	$\geq$	Confirm	$\geq$	Booked
	You	ır booking	ı is <mark>d</mark> or	ne				
	You	will receive an tions please re	email with fer to you	your confirmation	on. If you I centre.	have <mark>furthe</mark> r		
	44.00	none produce re		· ····································				
k for your us	er accour ount withir	nt with the User n the next sever	-ID 00610 n days.	50946 has been e	e-mailed to	) you. Please c	lick on the lin	k to
ik for your us /ate the accc	er accour ount withir	nt with the User n the next sever	-ID 00610 n days.	50946 has been «	e-mailed to	) you. Please c	lick on the lin	k to
ik for your us vate the acco	er accour ount withir	nt with the User n the next sever	-ID 00610 1 days.	50946 has been e	e-mailed to	) you. Please c	lick on the lin	k to

#### Step 8 – You will receive 2 Emails.

## Email 1 – "Account Activation".

Using the link given, activate your account.

British Council account activation
N no-replysms@britishcouncil.org To:
Dear customer,
Thank you for joining the British Council.
Your account has been created.
In order to complete the sign up process, please click on the following link to activate your account:
https://sms.britishcouncil.org/cdb/validate/index/UA86923a44-ac1e-4cb5-8d4d-0d49c13df888. Your user id is: 0061050946.
If the above link does not work, paste it directly to your web browser.
If you have received this communication in error, you don't have to take any further action.
Please do not reply to this address. If you have any technical problems, please do not hesitate to contact our customer services.
Best regards,
British Council

## **Email 2** – "Consultation Appointment".

Your consultation appointment at British Council
Bookingation.pdf
info.lk@britishcouncil.org To:
Booking confirmation.pdf
Dear Sanna Marin,
Thank you for booking a consultation with British Council.
Your consultation will take place on 01.02.2025 at 09:00-09:30.
Consultation details
<ul> <li>If you have booked a consultation at one of our offices, please arrive 10 minutes earlier.</li> </ul>
<ul> <li>For Phone consultation, please note that one of our consultants will call you during the above-mentioned date/time.</li> </ul>
Placement test details
<ul> <li>If you are a young learner parent, please refer to the attached file for the placement test instructions.</li> </ul>
If you are an adult learner (above 18 years old) please follow this link to take the online test
https://www.britishcouncil.lk/english/register/adults/online-level-check?Student=01049871&ID=029E83B10D881EEFB7D80243B55188B5®_ID=029E83B10D881EEFB7D80243B5518BB5&site=lk&langu=en
After the consultation we will be able to guide you to the best course that matches your level and your goals.

Using the link, complete Online Level Check (OLC) before the Consultation Date / Time.