

## Please fill the form in BLOCK CAPITAL LETTERS

Preferred library	:	
Membership category	: ORGANISATIONAL MEMBERSHIP	
Organisation information		
Name of organisation	:	
Company Address		
Street no	:	
Address line 1	:	
Address line 2	:	
City	:	
Country	:	
Details of Officer-in-charge		
Surname	:	
First name	:	
Profession	:	
NIC no	:	
Mobile phone (07XXXXXXXX)	:	
Office phone	:	
Official Email address	:	

British Council will use the information that you are providing in connection with processing your application. The legal basis for processing your information is agreement with our terms and conditions of application. We would like to use the information you provide to send details of activities, services and events (including social events) which we think are of interest. To choose your contact preferences, please check any of the boxes below.

□ Email □ SMS □Telephone

You do not have to select any of the options and if you do, you may remove yourself from our list at any time by following the unsubscribe link in our emails. We will process your personal information based on this consent.

British Council will use the information that you provide for administration of your Library membership. We shall only pass this information on to the following for use in administrating your membership.

1. Informatics Publishing Ltd., Bangalore - As the supplier of the Library Management System

British Council would like to use the information you provide for the purposes of market research. We will use your contact details to send you research materials such as questionnaires or surveys. We carry this out for our legitimate purposes. However, you can choose not to participate by contacting [info.lk@britishcouncil.org].

British Council complies with data protection law in the UK and laws in other countries that meet internationally accepted standards. You have the right to ask for a copy of the information we hold on you, and the right to ask us to correct any inaccuracies in that information. If you have concerns about how we have used your personal information, you also have the right to complain to a privacy regulator. For detailed information, please refer to the privacy section of our website, <u>www.britishcouncil.org/privacy</u> or contact your local British Council office. We will keep your information for a period of 7 years from the time of collection.

I have read and agree to the library membership terms and conditions stated on the British Council website.

Signature of Officer-in-charge & Company seal stamped