



Pearson Edexcel – October/November 2024

Enquiries about Results (EAR) and Access to Scripts (ATS) application form

To proceed with the Enquiry About Results (EAR) or Access to Script (ATS), you must fill in and sign the form below.

This tells the head of your centre that you have understood what the outcome might be and that you give your consent to the enquiry about results being made.

Centre Number:		Centre Name:	
Candidate Number:		Candidate Name:	
Contact Number(s):		Email Address:	

EAR Deadlines

IAL – 7th February 2025

IGCSE – 14th February 2025

ATS Deadlines

IAL – 31st January 2025

IGCSE – 7th February 2025

***Late requests will not be accommodated**

EAR Service	IGCSE (Per paper)	IAL (Per unit)	Paper /Unit Code(s)
EAR Service 1 (Clerical re- check)	LKR 5,300	LKR 5,300	(E.g.: IGCSE: 4BI1/01, IAL: WAC11)
EAR Service 2 (Reviewing of marking of externally assessed components)	LKR 18,850	LKR 21,900	
EAR and Reviewed Script Service	IGCSE (Per paper)	IAL (Per unit)	Paper / Unit Code(s)
EAR Service 1 and Reviewed Script	LKR 11,150	LKR 11,200	
EAR Service 2 and Reviewed Script	LKR 25,000	LKR 27,800	



Access to Scripts (ATS)	IGCSE (Per paper)	IAL (Per unit)	Paper / Unit Code(s)
Copy of the script(s)	LKR 2,500	LKR 2,500	

How to apply?

Step 1 – Make the payment via online bank transfer to our account.

(Note: We accept ONLY Online Bank/Payment Transfers or Over the Counter Payments at Banks. No Easy Pay/ATM/CDM Machine Payments Accepted)

- Bank: **HSBC**
- Branch: **PO Box 73, Colombo 1**
- Account Name: **British Council**
- Account number: **001-002377-002**
- Swift Code: **HSBCKLX**
- Narration: **EDX EAR ON24 or EDX ATS ON24 - Registration Reference Number (shortened) - Mobile Number** (Example: EDX EAR ON24 - A2LK-G1234567- 777521521)

Step 2 – Email the below to LK-bankdeposits@britishcouncil.lk with the Subject Line **“Edx EAR / ATS ON24 – (Registration Reference Number)”**

- Completed EAR Form
- Confirmation / Screenshot of Bank Transfer

Note: Late requests will not be accommodated.

Processing Timeline for ATS – Approximately 07 days from the submission acknowledgement.
Processing Timeline for EAR – Approximately 35 days from the submission acknowledgement.

*Outcome will be sent to the email used on this form.

Refunds for EAR will be given only under the following circumstances:

IAL:

- Cashed-In subject (i.e. awarded an overall subject grade) – If the EAR leads to an improvement in the overall subject grade.
- Non Cashed-In subject – If the EAR leads to an improvement in the unit grade.
- Cashed-In subject with multiple units requested for EAR - Only the EAR unit contributing towards an improvement in the overall subject grade will be refunded.

IGCSE:

- Refund of fees (per relevant subject) will be applicable only if the EAR service leads to an improvement in the overall subject grade.


Payee Details Required for Refund:

Bank Name	
Branch Name	
Account Number	
Payee Name	

Important:

- ✓ Payments (in-person / bank transfers) will be credited to the given bank details.
- ✓ Please ensure accurate details are provided.
- ✓ British Council will not be held responsible for any incorrect information provided and subsequent delays in processing the refunds.

I give my consent to the head of my examination centre to make an enquiry about the result of the examination(s) listed above. In giving consent I understand that the final subject grade and/or mark awarded to me following an enquiry may be lower than, higher than, or the same as the result which was originally awarded for this subject.

Candidate Signature: **Date:**


Office use only

Amount Paid	
Receipt Number(s)	
Date	
Name & Sign of the CSO	
CRM Case Number	